Appendix 3 to the Regulations of the Committee for the Assessment of Compliance of Research in the Field of Humanities at Vytautas Magnus University with the Basic Principles of Research Professionalism and Ethics[[1]](#footnote-1)

**RESEARCH PROJECT DESCRIPTION**

1. Title of the research project

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1. Research objective and tasks

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1. Please indicate whether, in order to achieve the research objective or to prevent influence on the research results, it is planned to provide research participants with incomplete or misleading information about the role of the researcher or the subject of the research.

**YES NO**

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| *If you answered* ***YES****, explain why disclosure of all information/the purpose of the study/the subject matter/the role of the researcher would influence the results of the study.* |

1. Indicate whether the research participants will be:

**YES NO**

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|  |  | Minors, i.e. persons under the age of 18? |
|  |  | Persons belonging to vulnerable groups (e.g. imprisoned, disabled, with physical or mental health problems)? |
|  |  | Persons in a subordinate relationship with the researcher(s) (e.g. subordinates, clients, colleagues, students)? |

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| *If you have answered* ***YES*** *to any of the above, please specify who the research participants will be. This section should also explain how compliance with research ethics principles will be ensured (e.g. obtaining consent from parents/guardians of minors, etc.).* |

1. Other information about the research participants.

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| *If you answered* ***NO*** *to all of the questions in section 4, briefly describe who the research participants will be, or provide other information about the research participants that you consider important.* |

1. Research process and methods.

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| *Briefly describe how you will collect data (e.g., whether video/audio recordings will be made, a questionnaire will be used, etc.). Describe the activities that the research participants will be required to perform.* |

1. Expected period of data collection for the study.

|  |  |
| --- | --- |
| Start: | End: |

1. Indicate whether the research is funded.

**NO**

**YES**

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| *If you marked* ***YES****, please indicate here who is funding the study and whether the funding party may influence the researchers in order to achieve certain results. Please also indicate how the objective and impartial implementation of the study will be ensured in such a case.* |

1. Indicate whether participation in the study involves any of the following:

**YES NO**

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| --- | --- | --- |
|  |  | Risk of causing long-term psychological harm to research participants (e.g. anxiety, depressed mood, insomnia, etc.) greater than the discomfort or stress experienced in everyday life. |
|  |  | Risk to the safety of research participants (e.g., studies on domestic violence). |
|  |  | Potentially "sensitive topic" (e.g. related to sex life, experiences of violence and other traumatic experiences, related to a person's racial and ethnic origin, political, religious or other beliefs, etc.) that may cause more than minimal discomfort to research participants. |

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| *If you have marked* ***YES*** *anywhere, explain here the nature, degree and necessity of the anticipated risk and indicate what preventive or protective measures are planned to be used to reduce the risk.* |

1. Indicate whether study participants will receive an "incentive"/reward (monetary, gifts, academic credits, etc.) for participating in the study.

**NO**

**YES**

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| *If you have marked* ***YES****, explain how: a) voluntary participation and data validity will be ensured; b) if the study is conducted online, how dishonest behaviour by study participants will be prevented when they repeat their participation in order to receive a larger reward.* |

1. Indicate whether the study plans to collect data that could reveal the identity of the participants (e.g., name, surname, personal identification number, e-mail address, data from medical records, academic achievements, planned audio recording that could identify a person by their voice).

**NO, all data collected during the study will be anonymous**

**YES**

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| *If you answered* ***YES****, please specify what data that could reveal a person's identity is planned to be collected, and explain why it is necessary and for what purpose such data is planned to be collected. Please also explain how compliance with research ethics principles will be ensured.* |

1. If you marked ***NO*** in question 11*,* go to question 13, and if you marked ***YES****,* indicate whether the research data that could reveal a person's identity will be:

**YES NO**

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| --- | --- | --- |
|  |  | Kept in a secure location (e.g., on a secure storage device, in a locked cabinet, etc.). |
|  |  | Stored for no longer than required for the purposes of the study and as specified in the informed consent form, and then destroyed. |
|  |  | Accessible only to the researcher(s) conducting the research or to the student and his/her supervisor. |

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| *If you have marked* ***NO*** *anywhere, explain why this will be done and indicate how compliance with research ethics principles will be ensured.* |

1. Indicate whether the collected anonymous/de-identified research data will be:

**YES NO**

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| --- | --- | --- | --- |
|  | |  | Kept secure (e.g. on a secure storage device, in a locked cabinet, etc.). |
|  | |  | Stored for at least 10 years (in the case of researchers' scientific work) / 2 years (in the case of students' scientific work), and then destroyed, except for data collected on the online survey platform, which will be removed from the survey platform immediately after the completion of the scientific work or the defence of the students' scientific work. |
|  | |  | Accessible only to the researcher(s) conducting the research or the student, their research supervisor, reviewer, and defence committee. |
| *If you have marked* ***NO*** *anywhere, explain why this will be done and indicate how compliance with research ethics principles will be ensured.* | | |

1. Indicate whether you plan to make the research data available to other researchers.

**NO**

**YES**

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| *If you marked* ***YES****, explain how it will be ensured that when the research data is made available to other researchers, it will be used ethically, e.g. it will not be used for purposes other than those communicated to the research participants, etc.* |

1. Other information relevant to the assessment of the research project's compliance with research ethics principles (if any):

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**Researcher** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*First name, surname, signature Date*

1. Prepared based on the application form submitted to the VDU Psychology Research Compliance Assessment Committee regarding compliance with the basic principles of research professionalism and ethics. [↑](#footnote-ref-1)